

LAKE OF THE WOODS DISTRICT HOSPITAL
ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES
Monday May 17th, 2021 - 1300 hours in the Boardroom

PRESENT: Brock Chisholm (Chair), Samantha Atchison (left at 2:00), Larry Somers, Wayne Ficek, Donna Makowsky

REGRETS: Dianne Pelletier, Nadine Halboom, Patricia Clink, Kendra Dobinson,
Richard Hoppe

AGENDA ITEMS	DISCUSSION	ACTION
1. AGENDA & MEMBERSHIP	The meeting was called to order at 1:10 p.m.	Carried
2. ACCEPTANCE OF MINUTES	Motioned by S. Atchison and seconded by W. Ficek to accept the January 20, 2020 minutes as presented.	Carried
3. OLD BUSINESS		
3.1 Barrier Remediation Update	<ul style="list-style-type: none"> B. Chisholm outlined the outstanding items on the barrier list. L. Somers noted that obstetrics will be undergoing a renovation and will address contrast color painting to assist low vision. New funding applications in place for some unresolved issues, such as Morningstar, St. Joe's (previous funding was denied) B. Chisholm and L. Somers will meet and review the outstanding items and update the list accordingly. S. Atchison will forward contact information for someone who may be able to assist with braille signage. All washroom signage has been updated and incorporates Braille. L. Somers will confirm where the signs are place for height appropriateness. 	<p>In progress</p> <p>B. Chisholm L. Somers S. Atchison</p>
3.2 Accessibility Flagging in Meditech	<ul style="list-style-type: none"> Still in progress with Meditech. Meditech is a regional program and any changes have to be approved by the Meditech group (14 hospitals) 	Remove
3.3 Age Friendly Committee Update	<ul style="list-style-type: none"> No update 	Standing update
3.4 Patient and Family Advisory Committee	<ul style="list-style-type: none"> Committee continues to meet monthly. Revised the Terms of Reference. Patients Rights & Responsibilities posters have been placed in the hospital. Quarterly communication will be shared with the 	Standing update

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	<p>Committee.</p> <ul style="list-style-type: none"> • When the volunteer program has been revitalized, we are hoping to incorporate Patient Advisors in the hospital. 	
3.5 Visual Way Finding	<ul style="list-style-type: none"> • Have been assessing different programs for some time now. • Information has been sent to Senior Leadership for consideration in the new All Nations Hospital. (Good Maps) • Implementation would be too costly for our current building, as it is not transferrable to a new facility. • Will continue to explore way finding options. • Will be submitted to the capital request list for consideration, as it's important to have a record of the expressed need. (B. Chisholm) 	Remove
3.6 OCHNAP Issues	<p>Issues that were discussed at OCHNAP.</p> <ul style="list-style-type: none"> • <u>Ability to Hear Through Safety Barriers (COVID)</u> <ul style="list-style-type: none"> • Some hospitals have incorporated baby monitors to assist with hearing. • Other hospitals have put holes in the barriers which defeats the purpose of the barrier. • Some hospitals are using NorCom communicators. • <u>Accessibility in a pandemic</u> <ul style="list-style-type: none"> • Global topic/discussion on maintaining equity during the pandemic. 	Information
3.7 All Nations Hospital update	<ul style="list-style-type: none"> • Stage 1 submission has been sent to the Ministry. • Small delay due to the pandemic, but overall, on schedule. • Working closely with KCA on the hospital development plan. • A media release will be circulated in the next month. • Stage 2 includes the functional planning of identified services. • Phase 2 will hold engagement sessions with consultants as the project develops. • It will be important to ensure Accessibility is considered with all stages of the planning. 	Information

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	<ul style="list-style-type: none"> W. Ficek stressed we should endeavor to go above and beyond the minimal standards when able. 	
4. NEW BUSINESS		
4.1 Space Audit at LWDH	<ul style="list-style-type: none"> Co-located outpatient services to the 4th floor. Looking to add additional visiting specialist and surgical services, such as urology, gynecology Redesigns of the ER department and 2E are in progress. ICU undergoing a redesign with glass barriers between the beds All managers are located near their unit. Way finding signage is currently being updated. 	Add as standing update next meeting
4.2 2020 Accessibility Compliance Report	<ul style="list-style-type: none"> Needs to be submitted by June. Moved by W. Ficek and seconded by D. Makowsky to accept the report as presented. 	Carried
4.3 Multiyear Accessibility Plan and 2020 Annual Report	<ul style="list-style-type: none"> 5-year accessibility plan has not changed. (2017-2022) What has changed is the annual report. (2020) Moved by W. Ficek and seconded by D. Makowsky to accept the report as presented. 	Carried
4.4 Round Table	<ul style="list-style-type: none"> The hospital recently went live with a new communication system called Vocera. Vocera Smartbadges are a hands-free communication device that improves staff communication, reduces overhead pages, etc. Currently in Phase 2 of implementation, which is integration into the call bell system. 	Information
5. ADJOURNMENT	The meeting was adjourned at 1:00 p.m.	Adjourned
6. NEXT MEETING	The next virtual meeting will take place Monday October 18, 2021 at 12:00 p.m.	

/lh