

LAKE OF THE WOODS DISTRICT HOSPITAL
ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES
Monday October 21st, 2019 - 1200 hours in the Boardroom

PRESENT: Brock Chisholm (Chair), Donna Makowsky, Mary Hall, Samantha Atchison, Patricia Clink, Kendra Dobinson, Robert Bartolo (12:15 p.m. arrival), Wayne Ficek (via teleconference), Richard Hoppe (12:15 p.m. arrival)

REGRETS: Dianne Pelletier, Nadine Halboom

AGENDA ITEMS	DISCUSSION	ACTION
1. AGENDA & MEMBERSHIP	The meeting was called to order at 12:10 p.m. R. Hoppe was introduced as the new Mental Health and Addictions Representative. Agenda was circulated with no additions.	Carried
2. ACCEPTANCE OF MINUTES	Motioned by P. Clink and seconded by S. Atchison to accept the May 13, 2019 minutes as presented.	Carried
3. OLD BUSINESS		
3.1 <u>Barrier Remediation Update</u> a. List	<ul style="list-style-type: none"> • Currently, there are 19 outstanding identified issues on the Barrier Remediation List. • Renovations to the basement are near completion. (see 3.7) • Fluorescent lights are being replaced with LED throughout the building on an ongoing basis. • Railing on the back hallway to cafeteria has been installed. 	In progress
3.2 Washroom Call Bells	<u>ICU Waiting Room:</u> <ul style="list-style-type: none"> • Call Bell has been removed <u>Chemotherapy Hall:</u> <ul style="list-style-type: none"> • Call Bell goes to the Chemo unit 	Remove
3.3 Accessibility Flagging in Meditech	<ul style="list-style-type: none"> • Accessibility question would be asked at the time of registration, would be self-disclosure only. • Request has been sent to Thunder Bay and B. Chisholm will follow up for updates. • D. Makowsky noted that implementation would be Region wide, so approval would first be required from the entire Region. 	In progress
3.4 Age Friendly Committee Update	<ul style="list-style-type: none"> • Discussed the Action Plan for the Age-Friendly Committee. 	Standing update
3.5 Patient and Family Advisory Committee	<ul style="list-style-type: none"> • S. Atchison noted that she is unable to continue on the Patient and Family Advisory Committee. • The Committee continues to recruit for members. • W. Ficek expressed interest, information will be forwarded. 	Standing update
3.6 Visual Way	<u>Wayfinding Beacon System</u>	Information

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Finding	<ul style="list-style-type: none"> • Received a quote from a US company. (\$50,000 U.S for basic hallway beacons) • Electronic beacons are installed in every corner in the hospital. They provide directions for people in the hospital. • With the structure of our building, we are unable to triangulate exact locations. This has been researched previously. • Steering Committee has been formed for the All Nations Hospital. <p><u>Braille signage installed at major public areas</u></p> <ul style="list-style-type: none"> • S. Atchison is willing to add braille signage to our existing signs. • S. Atchison will prepare a quote and all potential locations for Braille signage to be installed. • Will be forwarded to Senior Management. 	
3.7 Enabling Access Fund	<ul style="list-style-type: none"> • We applied for the Enabling Access Fund and received approval. • This allowed us to put a wheelchair ramp to the basement, install an accessible washroom with power doors and install power doors on the main entrances to the basement. 	In progress
3.8 OCHNAP Issues	<p>Issues that were discussed at OCHNAP.</p> <ul style="list-style-type: none"> • <u>Interpretation Services</u> <ul style="list-style-type: none"> • Noted that LWDH recently updated their interpreter policy. (distributed) • <u>Patient Information Literacy</u> <ul style="list-style-type: none"> • We may need to consider what our standard for patient information literacy should be. • <u>Visible personal disability indicators</u> <ul style="list-style-type: none"> • We are in progress of addressing this. • <u>Scope of Practice of support persons in hospital</u> <ul style="list-style-type: none"> • Strategies to accommodate a support person in the O.R. settings. • Discussed liability concerns and differences between support person and support worker. • Some hospitals will verify a support persons credentials. 	Information
3.9 All Nations Hospital update	<ul style="list-style-type: none"> • Funding was received for the planning of the All Nations Hospital. • A project manager has been selected and a 	Information

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	<p>Steering Committee has been formed.</p> <ul style="list-style-type: none"> • Next stage is to hire 2 project planners. One planner will be for the Community, and the second planner will focus on Indigenous Health. • Regular communications/media releases will be sent. • W. Ficek stressed that Accessibility needs to be considered with every step of planning and designing. 	
3.10 Interpreter Services	<ul style="list-style-type: none"> • We recently developed a policy for Interpreter services at LWDH. • Policy was distributed and discussed. 	Remove
4. NEW BUSINESS		
4.1 2019 Accessibility Compliance Report	<ul style="list-style-type: none"> • We are required by law to submit an Accessibility Compliance Report annually. • B. Chisholm is currently preparing the submission. • Questions in the report were reviewed and discussed. 	In progress
4.2 Round Table	<ul style="list-style-type: none"> • none 	
4.3 Accessibility Tour	<ul style="list-style-type: none"> • Tour was deferred. 	Defer
5. ADJOURNMENT	The meeting was adjourned at 1:11 p.m.	Adjourned
6. NEXT MEETING	The next meeting will take place January 20 th 2020.	

/lh