

*LAKE OF THE WOODS DISTRICT HOSPITAL*  
**ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES**  
**Monday January 20<sup>th</sup>, 2020 - 1200 hours in the Boardroom**

PRESENT: Brock Chisholm (Chair), Dianne Pelletier, Nadine Halboom (via TC), Samantha (via TC), Larry Somers, Kendra Dobinson, Richard Hoppe, Wayne Ficek, Patricia Clink, Charlene Kissick (guest)

REGRETS: Donna Makowsky

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>1. AGENDA &amp; MEMBERSHIP</b>	The meeting was called to order at 12:04 p.m. Agenda was circulated with an addition to New Business: Invitation to Design Team Session All Nations Hospital Larry Somers was welcomed to the table, as the new manager of facility operations and maintenance.	Carried
<b>2. ACCEPTANCE OF MINUTES</b>	Motioned by P. Clink and seconded by K. Dobinson to accept the Oct 21, 2019 minutes as presented.	Carried
<b>3. OLD BUSINESS</b>		
3.1 Barrier Remediation Update	<ul style="list-style-type: none"> <li>• B. Chisholm reviewed outstanding items on the Barrier Remediation List. B. Chisholm will review outstanding items with L. Somers.</li> <li>• Some of our main outstanding items were in the basement, such as unsafe grade on the wheelchair ramp, no accessible washroom. Happy to report that this has been completed. (outstanding since 2006!)</li> <li>• Anticipating a smaller ER renovation</li> <li>• Currently in a hospital space audit. Many services are being re-located to improve our space utilization until the new hospital is opened.</li> <li>• As a result of the moves, all signage will need to be updated.</li> </ul>	In progress
3.2 Accessibility Flagging in Meditech	<ul style="list-style-type: none"> <li>• Our EMR is shared between 14 hospitals (all of NWO).</li> <li>• Any changes to the EMR require approval of the entire Region.</li> <li>• As the process for implementation has recently been changed, we are back to Step 1 with the request process.</li> </ul>	Remove
3.3 Age Friendly Committee Update	<ul style="list-style-type: none"> <li>• Committee has a meeting scheduled for February.</li> </ul>	Standing update
3.4 Patient and Family Advisory	<ul style="list-style-type: none"> <li>• D. Makowsky sent a written update.</li> </ul>	Standing update

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Committee		
3.5 Visual Way Finding	<ul style="list-style-type: none"> <li>The cost to implement visual way finding is too unreasonable for this aged building.</li> <li>Definitely a recommendation for the All Nations hospital planning.</li> <li>Eventually, we will implement Braille signage to our existing key areas in the interim. (S. Atchison as available)</li> </ul>	remove
3.6 Enabling Access Fund	<ul style="list-style-type: none"> <li>Received approximately 45,000 in funding which covered the basement renovation.</li> </ul>	Information
3.7 OCHNAP Issues	<p>Issues that were discussed at OCHNAP.</p> <ul style="list-style-type: none"> <li><u>Visible Personal Disability Indicators</u> <ul style="list-style-type: none"> <li>LTC facility asked to provide a badge to a blind lady (at her request)</li> <li>Discussed the risk of labelling a person, not felt appropriate by our Committee.</li> <li>Discussed patient whiteboards and other means to communicate.</li> </ul> </li> <li><u>Multiple Chemical Sensitivities</u> <ul style="list-style-type: none"> <li>Noted we follow a reduced scent policy, including our cleaning products.</li> </ul> </li> <li><u>Letter of Offer to New Employees</u> <ul style="list-style-type: none"> <li>Discussed including statement of disabilities in offers of employment.</li> <li>We <u>do</u> include a statement in our offers.</li> </ul> </li> </ul>	Information
3.8 All Nations Hospital update	<ul style="list-style-type: none"> <li>Donna's update</li> </ul>	Information
<b>4. NEW BUSINESS</b>		
4.1 2019 Accessibility Compliance Report	<ul style="list-style-type: none"> <li>Discussed at the last meeting.</li> <li>Completed and submitted to the Ministry.</li> </ul>	
4.2 Round Table	<ul style="list-style-type: none"> <li>No updates</li> </ul>	
4.3 Accessibility Tour	<ul style="list-style-type: none"> <li><b>defer</b></li> </ul>	
Accessibility Design Team: Session Invitation	<ul style="list-style-type: none"> <li>Weds Feb 19<sup>th</sup></li> <li>Opportunity to engage with the design planners and discuss what our wishes are.</li> </ul>	
All Nations Hospital Community Engagement Project	<ul style="list-style-type: none"> <li>Kick off session was held January 7<sup>th</sup>.</li> <li>Power point</li> </ul>	

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Planner – Charlene Kissick		
<b>5. ADJOURNMENT</b>	The meeting was adjourned at p.m.	Adjourned
<b>6. NEXT MEETING</b>	The next meeting will take place <del>Monday April 20<sup>th</sup></del> <b>Meetings currently deferred due to COVID-19 pandemic.</b>	

/lh