

## APPENDIX C – ATTESTATION

### Attestation Form

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)

**TO:** Board of Directors, **Lake of the Woods District Hospital** (the “Board”)  
**FROM:** Mark Balcaen, President and CEO  
Lake of the Woods District Hospital  
**DATE:** **May 3, 2018**  
**RE:** **April 1, 2017 to March 31, 2018 (“the Applicable Period”)**

---

On behalf of the **Lake of the Woods District Hospital** (the Hospital), I attest to:

- The completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- The Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- The Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- The Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- The Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and CEO in these circumstances, including making due inquires of Hospital staff that have knowledge of these matters.

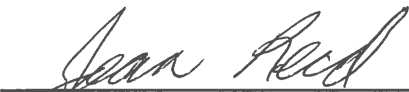
I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at **Kenora**, Ontario this Thursday, May 3, 2018.



\_\_\_\_\_  
Mark Balcaen  
President & CEO  
Lake of the Woods District Hospital

I certify that this attestation has been approved by the Board of the Lake of the Woods District Hospital on May 3, 2018.



\_\_\_\_\_  
Joan Reid  
Chair of the Board  
Lake of the Woods District Hospital

## Hospital Report on Consultant Use

Name of Hospital: Lake of the Woods District Hospital  
LHIN – North West

Reporting Period: April 1, 2017 to March 31, 2018

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term <i>(If the contract term has been extended please include the original contract term and the amended contract term)</i>	Procurement Value <i>(A+B+C)</i> A=Original Value B=Value of Amendments C=Total Procurement Value Total Paid (\$)	Consultant Selection Process <i>(Open Competitive, Invitational Competitive, Non-competitive – If non-competitive explanation required)</i>	Modifications to Agreement <i>(if yes, did the procurement documents permit modifications to the term or value of the agreement?)</i>
1	2047887 Ontario Inc o/a G.B. Gamble Consulting	Project Management Surgical Services and MDR Redevelopment Project	September 12, 2016 to end of project	Hourly Rate – as required  Est. \$110,000  Total Paid in 2017-18 = \$117,645	Open competitive	Not applicable for this year  Procurement document does allow for addition of future services
2.	Perkins Eastman Black	Architectural and Project Administration - Surgical Services and Central Sterile Reprocessing Depts.	Original October 16, 2013 – March 31, 2014  Amended April 10, 2015 For inclusion of Stage 3.2 to completion of project	Total Contract \$651,322 + HST  Paid in 2017/18 \$184,036	Original contract was Open Competitive  Amendments were to continue to completion of project as allowed for in initial agreement	Yes – Extension of term commensurate with completion of project and for follow up service at Per Diem Rates stated in original cost proposal.
3	D.J Enterprises	Steering Committee Chair – Operational Review Committee	July, 2017 – March, 2018	Daily and hourly rate as required  Total paid in 2017-18 = \$8,395	Non-competitive – Board approved for independent chair of Committee	Not applicable.
4	The Governance Coach	Board Orientation – Policy Governance	One day October 14, 2017  Hourly consultation RE: Board Governance	\$3,000 plus reimbursable expenses \$1,254  \$1,400 plus HST	Non competitive Continuing service from previous procurement	Original contract provided for ongoing services

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term <i>(If the contract term has been extended please include the original contract term and the amended contract term)</i>	Procurement Value <i>(A+B+C)</i> A=Original Value B=Value of Amendments C=Total Procurement Value Total Paid (\$)	Consultant Selection Process <i>(Open Competitive, Invitational Competitive, Non-competitive – If non-competitive explanation required)</i>	Modifications to Agreement <i>(if yes, did the procurement documents permit modifications to the term or value of the agreement?)</i>
5	Legacy Bowes	Executive Search Service Agreement	March 21, 2018 for a period of 90 days	Total Contract = \$36,000 plus HST  Total paid in 2017/18 = \$13,560	Open Competitive	Not Applicable
6	BIG Healthcare	Operational Review	August, 2017 – February, 2018	Total Contract = \$185,000 plus HST  Total paid in 2017/18 = \$203,400	Open Competitive	Agreement amended for additional hours of work approved by C. Gasparini