

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, September 3, 2015
LWDH Boardroom

PRESENT: D. Carrie (Chair), C. Gasparini, S. Moreau, M. Balcaen, D. Makowsky, J. Reid, B. Siciliano, T. Stevens, D. Schwartz, B. Chisholm, B. Loepky

REGRETS: D. Paypompee, K. Dawe, Dr. B. Kyle, Dr. J.K. MacDonald

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Carrie, Chair, called the meeting to order at 5:05 p.m.	Called to Order
2. Adoption of Agenda	Moved by J. Reid and seconded by T. Stevens that the regular meeting agenda be approved as circulated.	Motion#15/9/1 Carried
3. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
4. Adoption of Minutes	Moved by T. Stevens and seconded by J. Reid that the minutes of the Regular Meeting of the Board of Directors held on June 4, 2015 be approved as circulated.	Motion#15/9/2 carried
5. Business Arising	None.	
6. Education	6.1 Stroke Care at LWDH <ul style="list-style-type: none"> B. Chisholm and D. Makowsky were invited to present on Stroke Care at LWDH (presentation appended). 	Information
7. Committee Reports	7.1 Board Committee Membership for 2015 After discussion, the 2015-2016 Committee Membership was set (attached to these minutes), and initial meeting dates scheduled. Moved by S. Moreau and seconded by T. Stevens that the Board Committee Membership for 2015 be approved.	Information Motion#15/9/3 Carried
	7.2 Ownership/Linkages J. Reid reported: <ul style="list-style-type: none"> Meetings with Rotary Club and KACL and KDSB. Meeting September 9th, 2015. 	Information
	7.3 Governance No report.	Information
	7.4 Building a Future C. Gasparini reported: <ul style="list-style-type: none"> The OR/CSR project is moving along. The hospital is waiting on formal approval from the Ministry of Health before moving forward at this point. 	Information
	7.5 Quality D. Carrie reported: <ul style="list-style-type: none"> The most recent meeting was held on June 16th, 2015. The Quality Committee received presentations from L. Mychalyszyn on Alternative Level of Care Statistics and J. Manulak on the Antimicrobial Stewardship Program. Next meeting is scheduled for mid September. 	Information

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	7.6 Nominating D. Carrie reported: <ul style="list-style-type: none"> The Nominating Committee met on August 27th, 2015 to strategize with respect to filling Board vacancies. There is a plan to advertise, as well as direct recruiting. Specifically interested in people with legal, IT, and/or healthcare background. 	Information
	7.7 Governance Accreditation M. Balcaen reported: <ul style="list-style-type: none"> Accreditation will take place from October 19th through October 22nd. The Board members will be meeting with surveyors on Monday, October 19th from 9:45 a.m. – 10:45 a.m. All Board members are invited and encouraged to attend. A reminder will be sent out from Administration. The Board will extend invitations to F. Richardson and B. Anderson, as long-standing previous Board members who left in June. Accreditation Canada was consulted on this and deemed it acceptable. There will be two refresher meetings prior to Accreditation; calendar invites will be sent. 	Information
8. Consent Agenda	Moved by J. Reid and seconded by T. Stevens that the Consent Agenda be approved.	Motion #15/9/3 carried
9. Executive Limitations Items	9.1 GP-11 Charge to the Chief of Medical Staff - Review After review and discussion of policy GP-11 Charge to the Chief of Medical Staff, it was agreed that this item be reviewed at the October 1, 2015 meeting when Dr. J.K. MacDonald is present.	Deferred
	9.2 EL-2 Planning: Financial - Review After review and discussion of policy EL-2 Planning: Financial, it was agreed that there was no need to revise the policy at this time.	Information
	9.3 EL-5 Treatment of Clients – Review After review and discussion of policy EL-5 Treatment of Clients, it was agreed that there was no need to revise the policy at this time.	Information
10. Monitoring CEO Performance	10.1 GP-11 Charge to the Chief of Medical Staff Review of this report was moved to In Camera.	Moved to In Camera
	10.2 EL-2 Planning: Financial Moved by T. Stevens and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-2 Planning: Financial and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of item 2 – allow budgeting which plans the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period. Acceptable plans to attain compliance have been provided.	Motion #15/9/4 carried
	10.3 EL-5 Treatment of Clients Moved by J. Reid and seconded by T. Stevens that the Board of Directors has assessed the monitoring report on EL-5 Treatment of	Motion #15/9/5 carried

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	Clients and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of item #6.2 – surgical site infection prevention indicator only. Acceptable plans to attain compliance have been provided.	
11. Monitoring Board Performance	11.1 Monitoring Report Schedule The Monitoring Report Schedule was circulated for information (appended).	Information
	11.2 GP-13 Board Linkage with Other Organizations The monitoring report on GP-13 Board Linkage with Other Organizations, completed by J. Reid, was reviewed.	Information
	11.3 BC-2 Accountability of the CEO The monitoring report on BC-2 Accountability of the CEO, completed by D. Paypompee, was deferred until October Board meeting when D. Paypompee is in attendance.	Deferred
12. Information Requested by the Board	12.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached). It was noted that LWDH has followed up with the Ministry of Health and Long Term Care as they had anticipated a response from the July 16 th meeting within a month. 12.2 Chief of Staff Report Dr. MacDonald was not in attendance. 12.3 VP Patient Services Report D. Makowsky reviewed K. Dawe's report as circulated (attached). 12.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated (attached). 12.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated (attached).	Information
14. Adjournment	The regular meeting was adjourned at 6:57 p.m.	Adjourned

Chair

President & CEO

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