

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, January 8, 2015
Lake of the Woods District Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Carrie, M. Coleman (Guest), K. Dawe, C. Gasparini, Dr. B. Kyle, Dr. J.K. MacDonald, D. Monteith (via teleconference), S. Moreau, D. Paypompee, J. Reid, F. Richardson (Chair), Dr. R. Scatliff, B. Siciliano, and T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:06 p.m. <ul style="list-style-type: none"> F. Richardson welcomed D. Paypompee to the Board of Directors. Roundtable introductions were held. 	Called to Order
2. Adoption of Agenda	Moved by J. Reid and seconded by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#15/1/1 Carried
3. Declaration of Conflict of Interest	No declarations of conflict of interest were made at this time.	Information
4. Adoption of Minutes	Moved by B. Anderson and seconded by J. Reid that the minutes of the Regular Meeting of the Board of Directors held on December 4, 2014 be approved as circulated.	Motion#15/1/2 carried
5. Business Arising	None	
6. Education	6.1 CMHA (Fort Frances) Co-location <ul style="list-style-type: none"> B. Siciliano and M. Coleman, a Peer Support Worker from CMHA (Fort Frances), outlined the success of CMHA's Peer Support Program's co-location with the LWDH's Mental Health and Addictions Programs. This co-location has been ongoing for the past two (2) months. The Peer Support Program serves clients who are 18 years of age and older. Membership is approximately 75 clients in the City of Kenora. The Program is about mental health clients coming together in a safe and non-judgmental environment to socialize, learn life skills, and participate in activities to re-engage the clients and re-integrate them into the community. Benefits of the co-location include: extended hours, increased membership, larger space, opportunity to collaborate with Schedule 1, improved communication, and better facilities to offer programming and life-skill sessions (i.e. cooking laundry, etc...). Will be looking at future co-locations with other CMHA (Fort Frances) programs, and they will be looking at occupying some of the rental space in the St. Joseph's Health Centre. 	Information
7. Committee Reports	7.1 Ownership/Linkages J. Reid reported: <ul style="list-style-type: none"> Last met on December 17th. Currently revising the presentation and partner survey. Currently looking at re-visiting with community partners to see what has changed. A meeting request has been sent to the President of the Retired Teachers of Ontario for our region. 	Information
	7.2 Governance D. Monteith reported: <ul style="list-style-type: none"> Board Members are encouraged to submit any education requests for March, April, and/or May 2015. Will be developing a criteria package for attendance at Health Achieve 2015. Currently planning a fall workshop on the Kenora Health Care Campus; 	Information

AGENDA ITEMS	DISCUSSION	ACTION
	this will include partners and stakeholders. Senior Managers will be consulted re: who should be invited.	
	7.3 Building a Future C. Gasparini reported: <ul style="list-style-type: none"> Nothing new to report. C. Gasparini will be following up with the Ministry of Health in the next week or so. 	Information
	7.4 Quality F. Richardson reported: <ul style="list-style-type: none"> D. Makowsky presented on the audit results for Medication Reconciliation on Transfer/Discharge, which are looking positive. Will be looking at updating the Cultural Care Improvement Indicator for this coming year's QIP. Medical Quality Assurance Committee has been re-established and meetings are productive and progressing well. 	Information
	7.5 Nominating <ul style="list-style-type: none"> No report. 	
	7.7 Governance Accreditation M. Balcaen reported: <ul style="list-style-type: none"> The Governance Accreditation Road Map has been received, and out of 79 standards, only two (2) Red Flags have been identified, which will be addressed by the next Board Meeting. One red flag was re: a signed statement acknowledging the role and responsibilities of becoming a Board Member. A declaration and swearing in ceremony was suggested. 	Information
1. Consent Agenda	No items.	
2. Executive Limitations Items	9.1 E-1 People Achieve Optimum Outcomes - Review After review and discussion of policy E-1 People Achieve Optimum Outcomes, it was agreed that there was no need to revise the policy at this time.	Information
3. Monitoring CEO Performance	10.1 E-1 People Achieve Optimum Outcomes Moved by B. Anderson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on E-1 People Achieve Optimum Outcomes and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of item #2 (b) (d), and item #4. Acceptable plans to attain compliance have been provided.	Motion #15/1/3
4. Monitoring Board Performance	11.1 GP-4 In Camera Board Meetings The monitoring report on GP-4 In Camera Board Meetings, completed by D. Monteith, was reviewed and discussed.	Information
	11.2 GP-8.3 Ownership/Linkages Committee Terms of Reference The monitoring report on GP-8.3 Ownership/Linkages Committee Terms of Reference, completed by S. Moreau, was reviewed and discussed.	Information
	11.3 GP-6 Chairperson's Role The monitoring report on GP-6 Chairperson's Role, completed by D. Carrie, was reviewed and discussed.	Information
	11.4 GP-10 Investment in Governance The monitoring report on GP-10 Investment in Governance, completed by F.	Information

AGENDA ITEMS	DISCUSSION	ACTION
	Richardson, was reviewed and discussed. It was suggested that the Governance Committee look at this policy in regards to Item #1.2 and the chart headings on the second page.	To Governance Committee
	11.5 GP-7 Board Committee Principles The monitoring report on GP-7 Board Committee Principles, completed by J. Reid, was reviewed and discussed.	Information
5. Governance Process Item for Approval	12.1 Foundation Nomination for Approval Moved by S. Moreau and seconded by J. Reid that the Board of Directors approves the nomination of Brock Chisholm to the Lake of the Woods District Hospital Foundation's Board of Directors.	Motion #15/1/4
6. Information Requested by the Board	13.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached). 13.2 Chief of Staff Report Dr. J.K. MacDonald reviewed his report as circulated (attached). <ul style="list-style-type: none"> In addition, under Nice to Know Information, the Kenora Rainy River Lab Program (KRRLP) has been contacted by consultants wanting to review and learn from their model re: providing regional services. This information will be used for a LHIN-funded feasibility study on providing regional pharmacy services. 13.3 VP Patient Services Report K. Dawe's reviewed her report as circulated (attached). 13.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated (attached). 13.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated (attached). It was noted that LWDH has not yet received the funding schedule for the current year.	Information
7. Adjournment	The regular meeting was adjourned at 6:33 p.m.	

Chair

President & CEO

/kh