

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, March 3, 2016
LWDH Boardroom

PRESENT: M. Balcaen, D. Carrie (Chair), W. Cuthbert, J. Diamond, Dr. B. Kyle, B. Loepky (for K. Dawe), Dr. J.K. MacDonald, S. Moreau (via teleconference), D. Paypompee (via teleconference), J. Reid, and B. Siciliano

REGRETS: K. Dawe, Dr. S. Foidart, C. Gasparini, D. Schwartz, and T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Carrie, Board Chair, called the meeting to order at 5:00 p.m.	Called to Order
2. Adoption of Agenda	Moved by J. Reid and seconded by W. Cuthbert that the agenda be approved as circulated.	Motion #16/3/1 carried
3. Adoption of Minutes	Moved by J. Diamond and seconded by J. Reid that the minutes of the Regular Meeting of the Board of Directors held on February 4, 2016 be approved as circulated.	Motion #16/3/2 carried
4. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
5. Education	Surgical Services Overview <ul style="list-style-type: none"> S.J. Hill presented on the Surgical Services Department (presentation attached). The following was discussed: <ul style="list-style-type: none"> Average wait times for major, minor, and endoscopy cases. Update was provided on the current stage of the OR/MDRD (formerly CSR) Capital Renovation Project. The floor plan was circulated. Consultants will be on-site on March 8, 2016 to finalize the report. It is anticipated that the final stage will commence in October of 2016. Recent and upcoming challenges for the department were reviewed. The current capacity of Surgical Services was discussed, as well as the process to train nursing staff for perioperative nursing. 	Information
6. Business Arising	None	
7. Committee Reports	7.1 Ownership/Linkages J. Reid reported: <ul style="list-style-type: none"> Updated the Board on the recent meeting with S. Hansson, Branch Manager for the Canadian Red Cross. K. Hales will be circulating information on the annual meeting with the Mental Health and Addictions Advisory Committee. Information has been circulated re: a meeting with CMHA Kenora on April 4th at 12 noon. Committee is looking at revising the brochure and presentation. Next meeting will be held on March 9, 2016 at 4:30 p.m. in the Boardroom. 	Information
	7.2 Governance No Report	
	7.3 Building a Future No Report	

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	7.4 Quality D. Carrie reported: <ul style="list-style-type: none"> • Presentations were given on Medication Reconciliation on Admission, as well as ER Wait Times. • Indicators for the 2016-2017 QIP were reviewed. A patient representative attended the meeting, and has been helping to develop and finalize the QIP indicators. 	Information
	7.5 Nominating D. Carrie reported: <ul style="list-style-type: none"> • A meeting is currently being scheduled. 	Information
8. Consent Agenda	No items	
9. Monitoring CEO Performance	9.1 EL-5 Treatment of Clients - Report	Deferred
	9.2 EL-10 Significant Services Changes – Report Moved by J. Reid and seconded by W. Cuthbert that the Board of Directors has assessed the compliance report on EL-10 Significant Services Changes and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion #16/3/3 carried
10. Executive Limitations Items	10.1 EL-5 Treatment of Clients - Review	Deferred
	10.2 EL-10 Significant Service Changes – Review After review and discussion of policy EL-10 Significant Service Changes, it was moved by W. Cuthbert and seconded by J. Reid that item #1, bullet 1 be revised to read: “Changes in the scale, scope, treatment intention, and targeted population served of a facility or service.”	Motion 16/3/4 carried
11. Monitoring Board Performance	11.1 GP-18 CEO Recruitment	
	The monitoring report on GP-18 CEO Recruitment was deferred.	Deferred
	11.2 GP-11 Charge to the Chief of Medical Staff	
	The monitoring report on GP-11 Charge to the Chief of Medical Staff was deferred.	Deferred
	11.3 GP-16 Handling Operational Complaints	
	The monitoring report on GP-16 Handling Operational Complaints, completed by S. Moreau, will be reviewed at the next meeting.	Deferred
	11.4 BC-6 CEO Compensation	
	The monitoring report on BC-6 CEO Compensation, completed by D. Schwartz, was reviewed. It was agreed that there was no need to revise the policy at this time.	Information
12. Governance Process Item for Decision	12.1 GP-19 Ethical Framework Policy Revision	Deferred

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13. Information Requested by the Board	<p>12.1 President & CEO Report M. Balcaen's report will be reviewed in camera.</p> <p>12.2 Chief of Staff Report Dr. J.K. MacDonald reviewed his report as circulated (attached).</p> <p>12.3 VP Patient Services Report B. Loeppky, on behalf of K. Dawe, reviewed the report as circulated (attached).</p> <p>12.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated (attached). In addition, LWDH received notification that D. Smith, Manager of Adult Mental Health & Addictions Programs, has been selected as a trainer for the new Staged Screening Assessment for Addictions (SSAA) Tool.</p> <p>13.5 VP Corporate Services Report C. Gasparini's report was circulated (attached).</p>	Information
14. Adjournment	The regular meeting was adjourned at 6:11 p.m.	Adjourned

Chair

President & CEO

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