

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, November 3, 2016
Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, D. Carrie, W. Cuthbert, J. Diamond, C. Gasparini, Dr. J.K. MacDonald, D. Makowsky, S. Moreau, J. Reid, F. Richardson (Chair), D. Schwartz, B. Siciliano, Dr. J. Spielman (Acting Vice President of Medical Staff), and T. Stevens

REGRETS: D. Paypompee

| AGENDA ITEMS | DISCUSSION | ACTION |
|---|---|---------------------------|
| 1. Call to Order | F. Richardson, Chair, called the meeting to order at 5:03 p.m. | Called to Order |
| 2. Adoption of Agenda | Moved by W. Cuthbert and seconded by J. Reid that the regular meeting agenda be approved as circulated. | Motion#16/11/1 Carried |
| 3. Adoption of Minutes | Moved by W. Cuthbert and seconded by J. Reid that the minutes of the Regular Meeting of the Board of Directors held on October 6, 2016 be approved as circulated. | Motion#16/11/2 Carried |
| 4. Declaration of Conflict of Interest | There were no declarations of conflict of interest. | None Declared |
| 5. Education | 5.1 Kenora Area Health Care Working Group (KAHCWG) Recruiter <ul style="list-style-type: none"> Anneke Gillis, KAHCWG Recruiter, presented on the Kenora Area Health Care Professional Recruitment and Retention Strategy Project (presentation attached). Jennifer Findlay, Chair of the KAHCWG Recruitment Committee, was also present. HFO provides support to the community via tools, strategies, and key information. Recruitment is most effective when approached as a community issue. A. Gillis is under a three (3) year commitment; funding for the position was reviewed. The role of a health care professional recruiter, purpose of the project, and key areas of focus for the first year were reviewed. Some ideas of how Board Directors can get involved in partnering to promote the Kenora area were suggested. It was noted that cross-cultural training for new medical staff recruits would be very beneficial in our community; could be a part of the welcome package. S. Moreau is willing to assist in developing this training/information. | Information |
| 6. Business Arising | None. | |
| 7. Committee Reports | 7.1 Executive F. Richardson reported: <ul style="list-style-type: none"> Board attendance was discussed. F. Richardson will be doing an exit interview with Dr. S. Foidart who recently resigned as President of Medical Staff. Internal Medicine Program update was provided. | Information |
| | 7.2 Ownership/Linkages J. Reid reported: <ul style="list-style-type: none"> Continue to look at the list of organizations to meet with. K. Stepanik has circulated invitation letters requesting meetings over the next few months. J. Reid attended the Fall Feast at Morningstar, which was well attended. Staff were commended for their hospitality. Will be meeting with Kenora Chiefs Advisory on Thursday November 17th at | Information |

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| | <p>5:00 p.m. in the LWDH Boardroom and with the Alzheimer's Society on November 21st at 5:00 p.m. in the LWDH Boardroom.</p> <ul style="list-style-type: none"> • Presentation has been reviewed and revised. • Next meeting will be held on Wednesday November 9th at 4:30 p.m. in the LWDH Boardroom. | |
| | <p>7.3 Quality No report</p> | |
| | <p>7.4 CEO Evaluation and Compensation F. Richardson reported:</p> <ul style="list-style-type: none"> • OHA webcast was held; hopeful that the OHA will respond to the questions submitted. • D. Carrie will also be sitting on this committee. • Next meeting is on November 16th at 4:30 p.m. in the LWDH Boardroom. | Information |
| | <p>7.5 Nominating D. Schwartz reported:</p> <ul style="list-style-type: none"> • Competency matrix was reviewed and will be re-circulated to Board Directors for updating. • Feedback is always welcome re: director recruitment. • D. Schwartz will be looking at the Administrative By-law #1.01 (q) (iii) Excluded Persons: "Any spouse or dependent child of an employee of the Corporation or member of the Professional Staff..." to determine if this is relevant; feedback from directors is welcome. • F. Richardson will be contacting directors to discuss interest in carrying out existing terms. | Information |
| | <p>7.6 Building a Future No report.</p> | |
| 8. Consent Agenda | Moved by W. Cuthbert and seconded by D. Schwartz that the Consent Agenda be approved. | Motion#16/11/3 Carried |
| 9. Monitoring CEO Performance | <p>9.1 EL-3 Financial Condition and Activities Moved by D. Scwhartz and seconded by W. Cuthbert that the Board of Directors has assessed the monitoring report on EL-3 Financial Condition and Activities and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of the Opening Statement and item #1. Efforts continue to work with the LHIN and the MOHLTC to move toward a balanced budget.</p> | Motion #16/11/4 Carried |
| | <p>9.2 EL-9 Leadership Capacity and Continuity Moved by W. Cuthbert and seconded by D. Schwartz that the Board of Directors has assessed the monitoring report on EL-9 Leadership Capacity and Continuity and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> | Motion #16/11/5 Carried |
| 10. Executive Limitations Items | <p>10.1 EL-3 Financial Condition and Activities - Review After review of EL-3 Financial Condition and Activities, it was agreed that there was no need to revise the policy at this time; however, this policy will be sent to the Audit Committee for review re: financial support to physicians.</p> | To Audit Committee |
| | <p>10.2 EL-9 Leadership Capacity and Continuity – Review After review of EL-9 Leadership Capacity and Continuity, it was agreed that there was no need to revise the policy at this time.</p> | Information |
| 11. Monitoring Board Performance | <p>11.1 GP Global Governance Commitment The monitoring report on GP Global Governance Commitment, completed by J. Diamond, was reviewed.</p> | |

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| | <ul style="list-style-type: none"> Following review of the policy, it was moved by D. Carrie and seconded by J. Reid that the last sentence of policy GP-Global Governance Commitment be revised to read: "unacceptable actions and situations are avoided." | Motion #16/11/6 Carried |
| | <p>11.2 GP-2 Governing Style</p> <p>The monitoring report on GP-2 Governing Style, completed by D. Schwartz, was reviewed. It was agreed that there was no need to revise the policy at this time. The need to schedule an additional session to review the Board's mission, vision, and values statements will be discussed at the next Executive Committee meeting.</p> | To Executive Committee |
| 12. Governance Process Item for Approval | <p>12.1 Foundation Nominations for Approval</p> <p>Moved by J. Reid and seconded by D. Carrie that the Board of Directors approves the nominations of Carter Friesen and Jackie Hailstone to the Lake of the Woods District Hospital Foundation's Board of Directors.</p> | Motion #16/11/7 Carried |
| 13. Information Requested by the Board | <p>13.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached).</p> <p>13.2 Chief of Staff Report Dr. MacDonald's report will be reviewed in camera.</p> <p>13.3 VP Patient Services Report D. Makowsky reviewed her report as circulated (attached). In addition:</p> <ul style="list-style-type: none"> With regards to ALCs, there are currently wait lists at both LTC facilities. <p>13.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated (attached). In addition:</p> <ul style="list-style-type: none"> Fall is one of the busiest times for MH&A and Programs, who have received 240 new referrals in the month of October. There are currently no wait lists. LHIN made a formal announcement last week that the Managed Alcohol Program will be operated through the Morningstar Centre. P. Dryden-Holmstrom was sincerely thanked for her hard work on this project. M. Balcaen congratulated B. Siciliano for his hard work, leadership, and for spearheading many initiatives. <p>13.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated (attached). In addition:</p> <ul style="list-style-type: none"> Currently have a budget waiver from the LHIN for \$1.7M that will allow LWDH to run a deficit, but does not provide any additional funding. The LHIN has been extremely helpful in working with us to ensure we are maximizing our funding in every way possible. Update provided on the OR/MDR Capital Renovation Project. | Information |
| 14. Adjournment | The regular meeting was adjourned at 6:19 p.m. | Adjourned |

Chair

President & CEO

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