

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, June 8, 2017
Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, D. Carrie, J. Diamond, C. Gasparini, Dr. B. Kyle (arrived at 5:50 p.m.), Dr. J.K. MacDonald, D. Makowsky, J. Reid (Chair), D. Schwartz, and B. Siciliano

REGRETS: W. Cuthbert, Dr. B. Kyle, S. Moreau, and D. Paypompee

GUESTS: S. Lamb (DMN), C. Kokokopenace, J. McKibbon, and E. Stach

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:00 p.m.	Called to Order
2. Recess	A recess of the regular meeting was called at 5:00 p.m. to move to the In Camera Session	Recess
3. Reconvene	The regular meeting was reconvened at 5:31 p.m., at which time our guests joined the meeting.	Reconvened
4. Adoption of Agenda	Moved by D. Schwartz and seconded by J. Diamond that the regular meeting agenda be approved as circulated.	Motion #17/6/5 Carried
5. Adoption of Minutes	Moved by D. Carrie and seconded by J. Diamond that the minutes of the Regular Meeting of the Board of Directors held on May 4, 2017 be approved as circulated.	Motion #17/6/6 Carried
6. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
7. Business Arising	None.	
8. Committee Reports	<p>7.1 Executive</p> <p>D. Schwartz's education report was circulated and reviewed (attached). D. Schwartz attended the Effective Governance for Quality, Patient Safety and QCIPA Overview conference in Toronto, Ontario on April 11, 2017.</p> <p>The following recommendations for education topics will be forwarded to the Executive Committee:</p> <ol style="list-style-type: none"> 1. OHA video featuring Ross Baker on the role of the Board. 2. Critical incidents, FIPPA, and QCIPA. 	Information To Executive Committee
	<p>7.2 Ownership/Linkages</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • Met on May 25th with the potential new Board Directors to update them on current affairs and provide a brief orientation. • Met with Kenora Chiefs Advisory on May 3rd; regular meetings are being held with M. Balcaen and J. Barnes (KCA) to discuss an All Nations Hospital/System. • On June 12th there is an OHA session titled: "Strengthening Hospital Physician Relationships". K. Stepanik will register and circulate. 	K. Stepanik
	<p>7.3 Quality</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • An update was provided on ED wait times. B. Siciliano disclosed a critical incident that occurred on Schedule 1. 	Information
	<p>7.4 CEO Evaluation and Compensation</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • There was an OHA Executive Compensation teleconference held on June 1, 2017. Continue to wait for further information/instruction prior to proceeding. 	Information

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	<p>7.5 Nominating No report.</p>	
	<p>7.6 Building a Future</p>	<p>Moved to In Camera</p>
<p>9. Consent Agenda</p>	<p>Moved by D. Schwartz and seconded by J. Diamond that the Consent Agenda be approved.</p> <p>Dr. J.K. MacDonald provided an update on the Regional Staff Category and potential upcoming changes; will be going to the Medical Advisory Committee for review and consideration.</p>	<p>Motion #17/6/7 Carried</p> <p>Dr. J.K. MacDonald</p>
<p>10. Monitoring CEO Performance</p>	<p>10.1 EL-1 Planning: Hospital Strategic Plan</p>	<p>Deferred</p>
	<p>10.2 EL-3 Financial Planning and Activities</p> <p>Moved by D. Schwartz and seconded by J. Diamond that the Board of Directors has assessed the monitoring report on EL-3 Financial Planning and Activities and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <ul style="list-style-type: none"> It was suggested that under item #10 in the report, the wording re: the time period be clarified. 	<p>Motion #17/6/8 Carried</p>
<p>11. Executive Limitations Items</p>	<p>11.1 EL-1 Planning: Hospital Strategic Plan– Review</p>	<p>Deferred</p>
	<p>11.2 EL-3 Financial Planning and Activities– Review</p> <p>After review of policy EL-3 Financial Planning Activities, it was moved by D. Carrie and seconded by J. Diamond that policy item #10 be revised to read: “Bind the Corporation to a commitment over five (5) years in length for expenditures exceeding \$100,000 per year.”</p>	<p>Motion #17/6/9 Carried</p>
<p>12. Monitoring Board Performance</p>	<p>None.</p>	
<p>13. Governance Process Items for Decision</p>	<p>13.1 GP-7 Board Committee Principles– Revised Policy for Approval</p> <p>Moved by J. Diamond and seconded by D. Carrie that the following revision to GP-7 Board Committee Principles item #4 be approved to read:</p> <ul style="list-style-type: none"> “In considering recommendations to the Board, committees shall consider the effect those recommendations will have on the whole organization rather than any specific part.” 	<p>Motion #17/6/10 Carried</p>
	<p>13.2 GP-8.2 Executive Committee Terms of Reference – Revised Policy for Approval</p> <p>Moved by D. Carrie and seconded by J. Diamond that the following revision to GP-8.2 Executive Committee Terms of Reference item #1.6 be approved to read:</p> <ul style="list-style-type: none"> “Upon the approval of the Board, initiate and guide a review of the effectiveness and relevance of one or more Board committees through a Committee Function Report with recommendations to be presented to the Board for consideration.” 	<p>Motion #17/6/11 Carried</p>
<p>14. Information Requested by the Board</p>	<p>14.1 President & CEO Report M. Balcaen reviewed his report as circulated.</p> <p>14.2 Chief of Staff Report Dr. MacDonald’s report will be reviewed in camera.</p>	<p>Information</p>

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	<p>14.3 VP Patient Services Report D. Makowsky reviewed her report as circulated. In addition:</p> <ul style="list-style-type: none"> An update was provided on ALC rates. LWDH currently has 10 ALC patients in-hospital, with nine (9) waiting for long-term care placement. LWDH was placed under Crisis Designation yesterday. <p>14.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated. In addition:</p> <ul style="list-style-type: none"> LWDH was recently notified by the LHIN that the H-SIP proposal for enhanced mental health and addictions services in the ED would not be funded for the 2016/17 year. LWDH will continue to advocate for these services. LWDH's National Aboriginal Solidarity Day Celebration will be held on June 16, 2017 at 12:00 p.m. in the Training Centre Classroom. <p>14.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated.</p>	
15. Recess	A recess of the regular meeting was called at 6:31 p.m. to move to the In Camera Session and Annual General Meeting.	Recess
16. Reconvene	<p>The regular meeting was reconvened at 8:40 p.m.</p> <p>E. Stach, J. McKibbon, and C. Kokokopenace, new Directors, were present for this portion of the meeting.</p> <p>Election of Officers M. Balcaen, President and Chief Executive Officer, assumed the position of Chair for the next portion of the meeting. Elections for the positions of Board Chair and Board Vice Chair, for a one (1) year term of office followed.</p> <p>M. Balcaen called for nominations from the floor for Board Chair.</p> <p>Moved by D. Carrie and seconded by D. Schwartz that Joan Reid be nominated for the position of Chair of the Board of Directors.</p> <p>There being no further nominations, Joan Reid was acclaimed Chair of the Board of Directors.</p> <p>Upon assuming the position of Chair, J. Reid called for nominations for the position of Vice Chair.</p> <p>Moved by D. Schwartz and seconded by J. Diamond that Dean Carrie be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, Dean Carrie was acclaimed Vice Chair of the Board of Directors.</p> <p>Moved by D. Schwartz and seconded by J. Diamond that Mark Balcaen be appointed as Secretary-Treasurer of the Board of Directors.</p>	<p>Reconvened</p> <p>Motion #17/6/12 Carried</p> <p>Motion #17/6/13 Carried</p> <p>Motion #17/6/14 Carried</p>
17. Adjournment	The regular meeting was adjourned at 8:45 p.m.	Adjourned

Chair

President & CEO

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