LAKE OF THE WOODS DISTRICT HOSPITAL Regular Meeting of the Board of Directors Thursday, February 1, 2018 Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, W. Cuthbert, D. Carrie, J. Diamond, Dr. J.K. MacDonald, D. Makowsky, J.

McKibbon, C. O'Flaherty, J. Reid (Chair), D. Schwartz, B. Siciliano, and E. Stach

REGRETS: D. Segerts

ABSENT: C. Kokokopenace

GUESTS: A. Sirolshka (89.5 The Lake), R. Forbes (Q104), S. Lamb (DMN)

Α	GENDA ITEMS	DISCUSSION	ACTION
	Call to Order	J. Reid, Chair, called the meeting to order at 5:01 p.m.	Called to Order
2.	Adoption of	Moved by W. Cuthbert and seconded by D. Schwartz that the regular meeting	Motion #18/2/1
	Agenda	agenda be approved as circulated.	Carried
3.	Adoption of Minutes	Moved by D. Schwartz and seconded by W. Cuthbert that the minutes of the Regular Meeting of the Board of Directors held on January 4, 2018 be approved as circulated.	Motion #18/2/2 Carried
4.	Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
	Business Arising	None.	
6.	Education	Patient Experience Survey Results for 2017	
		 M. Balcaen presented highlights from the 2017 Patient Experience Survey. Highlights were also provided to the guests in attendance, and will be posted on the LWDH external website. The results were very positive again this year, and the staff and physicians 	Information
		 were commended. It was noted that the hospital returned to the in-house survey format this year. 225 survey responses were received, which is an improvement over last year's survey. The change in template makes it difficult to compare to last year's results. The role of the LWDH Patient and Family Advisory Committee was reviewed; updates to the Board are provided in the VP Patient Care Report. 	
7.	Committee Reports	 7.1 Executive J. Reid reported: M. Balcaen will follow up with M. Watts (Osler) on the draft Whistleblower Policy. 	M. Balcaen
		 7.2 Ownership/Linkages J. Reid reported: Will be a meeting on Monday February 5th at 5:00 p.m. with the LWDH Foundation in the LWDH Boardroom. Directors and Senior Managers were invited to attend. 	Information
		 7.3 Quality J. Reid reported: Update was provided on the last meeting, which included a review of incidents and QIP targets. If Board Directors are interested in attending these committee meetings as an observer, please contact K. Stepanik. 	Information

W. Cuthbert reported: • Meeting was held on January 8th. Advertising is underway through the Daily Miner and News, Kenora and District Chamber of Commerce, LWDHF Facebook Page, and has been faxed to Indigenous organizations and Band Offices. • K. Stepanik will also forward to A. Gillis, Kenora Area Healthcare Recruiter, for posting on their social media pages. • The Board Competency Matrix has been completed and will be reviewed at the next meeting, which will be held on Monday February 5th at 12 noon. 7.5 CEO Evaluation and Compensation No report. 7.6 Building a Future No report. 7.6 Building a Future No report. 7.6 Building a Future No report. 8. Required Approvals Agenda be approved: Approvals Agenda be approved: • Item 8.1 Professional Staff Privileges. 9. Monitoring CEO Performance 9. Monitoring CEO Moved by E. Stach and seconded by J. Diamond that the Board of Directors has assessed the monitioning report on E-1 Care Based on Best Practices and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of litem #1.d. with regards to wait time for cataracts for one month during the year (May 2017) and the average wait time for priority 4 patients. Explanations have been provided. It was noted that time #1.g. and Motion #18/2/4 Carried 10. Executive Limitations Items 11. Monitoring Board Performance 11. Geria Resed on Best Practices - Policy Review Following review of E-1 Care Based on Best Practices, it was moved by D. Schwartz and seconded by J. McKibbon that the opening statement be revised to read: "and is based on evidence-based practices". 11.1 BC Global Board-CEO Relationship 11.2 GP-19 Resolving Ethical Dilemmas • The monitoring report on GP-19 Resolving Ethical Dilemmas, completed by W. Cuthbert, was reviewed. Following discussion, it was agreed that there was no need to revise the policy at this time. • Education requested for more information on MAID will go to the Executive Committee 11.3 BC-5 Complaints re: CEO or Chief of Staff 1	AGENDA ITEMS	DISCUSSION	ACTION
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13. Information Requested by the Board	 13.1 President & CEO Report M. Balcaen's report was circulated. In addition: An update was provided on ongoing Internal Medicine recruitment; it was noted that we have a strong locum pool until a full-time physician is recruited. M. Balcaen has officially announced his retirement, after having informed the Board two (2) years ago of his retirement plans. The Board expressed their sincere thanks for his support over the years. 	Information
	13.2 Chief of Staff Report Dr. J.K. MacDonald's report was circulated. Dr. J.K. MacDonald will bring some additional information to the next Board Meeting re: Physician Assistant (PA) roles and scope of practice.	Dr. J.K. MacDonald To Business Arising
	13.3 VP Patient Services Report D. Makowsky's report was circulated. An update was provided on the change in criteria to receive Crisis Designation Status via the NWLHIN; LWDH will no longer be in Crisis Designation in February and ALC numbers will continue to be closely monitored.	
	13.4 VP Mental Health and Addictions Programs Report B. Siciliano's report was circulated. Discussion was held on the administration of Naloxone and current discussions with the NWHU; it was noted that staff safety is the highest priority. More information is expected next week from the MOHLTC and NWLHIN re: Overdose Prevention Sites.	
	13.5 VP Corporate Services Report C. O'Flaherty was welcomed to the Board table as the new VP Corporate Services and CFO. Her report was circulated. For Ministry reporting purposes, LWDH's operating margin for the period ending December 31, 2017 is a deficit of \$421,312. LWDH continues to project close to a balanced operating margin for year-end under the MOHLTC definition.	
14. Adjournment	The regular meeting was adjourned at 5:55 p.m.	Adjourned

Chair President & CEO

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